



University of Dreams at IBOC
Leadership and Arts Academy
2021-2022
Parent Handbook

"Every Scholar Matters - Every Moment Counts"

Pastor Rickie G. Rush, Founder & Visionary
Sis. Sherrye Vaden, Director of Education
Sis. Shunta Hunter, Children's College Director
Deacon David Bowens, Administrator

The School That Faith Built

LEADERSHIP · FAITH · SERVICE · ETIQUETTE · CHARACTER

TABLE OF CONTENTS

Message from the Visionary.....	3
Board Members.....	4
U of D Leaders.....	5
Vision, Declaration.....	6
School Colors, Mascot and School Hours.....	6
Academic, Christian Curriculum, Specials.....	7-8
Admissions Policy, Attendance	8-9
Birthdays	9-10
Chapel, Clinic Needs, Daily Confession.....	10-11
Dress/Respect Code Parents & Scholars.....	11-12
Early Departures, Elevator, Emergencies, & Faculty/Staff.....	13-14
Fees, Field Experiences, Financial Responsibility of Parents.....	13-14
Grading Policy, Health Services	15-16
Medication, Homework.....	16
Lockers, Lunch/Snacks, Parent Conferences.....	17-18
Parent Meetings, Personal Items, Progress Reports, Projects, Report Cards.....	18
School Closings, School Property	18
School wide, Rules Scholar Behavior Management.....	19
School Folders, Telephone Usage, Visitors/Volunteers	20
2021- 2022 COVID-19 Policies & Procedures.....	21-24
Parent Signature/Scholar Name Page.....	25
(Please sign & return a hard-copy page sent home and return to your child's Homeroom Teacher)	

Pastor Rickie G. Rush, D.D.

“A Message from the Visionary”

2021- 2022



Dear Parents and Scholars,

The 2021-2022 school year has begun at the University of Dreams at IBOC! This year's theme is, **“Every Scholar Matters – Every Moment Counts”** As you all well know, we have extremely capable and successful Directors, Administrators, Classroom Educators and Staff who lead well and manage the daily operations of our school system and classrooms with class, honor and integrity. Their daily spiritual guidance and demonstration of Christ's love for your children is unmatched! Please take a moment to peruse this school handbook as an introductory manual where you should find answers to questions concerning activities, programs, policies, and procedures for the successful operation of our school system.

As a parent, guardian and super-supporter – I want to remind you just how vital you are to your child's education. This school year is beginning with its own challenges due to the resurgence of the global pandemic, COVID-19/Delta Variant. Our goal, with your help, is that we continue to maintain a safe, secure and fun-loving environment for scholars while providing high-quality academic and biblical instructional programs that promote success for ALL scholars. As a Christian school, we thank you for entrusting a large portion of your child's spiritual development to us as we teach faith, leadership, etiquette, character and service.

A hard-copy of the last page of this document will be sent home with your scholar. Please return it to your child's Homeroom teacher.

I humbly thank you for your support and look forward to a blessed 2021-2022 school year.

Building for the future TODAY and FOREVER,

Pastor Rickie G. Rush, D.D.

Founder & Visionary

Inspiring Body of Christ Church

University of Dreams at IBOC

BOARD MEMBERS

2021-2022



Back Center: Pastor Rickie G. Rush, D.D.-Founder & Visionary

Row 1: Glennetrius Bonner- Chairperson, Michele Montgomery- Secretary, David Bowens, Vice-Chairperson,
Sherrye Vaden-Director of Education & Elayne Broussard, Treasurer

Row 2: Clifton Maxfield-Board, Vanessa Orr-Board, Lalia Williams-Board, Shunta Hunter-Board,
Nettie Cox-Board, Kimothy Case-Board, Grethiane Douglas-Board, Toni Carr-Board
Tiffany Fletcher-Board, Charles Robinson-Board
(*Board Not Pictured: Clarissa Plair and Liz Frizell)

Our Anointed U of D School Leaders



“Every Scholar Matters – Every Moment Counts!”

Dear Phenomenal U of D Parents & Guardians,

Welcome back to the University of Dreams at IBOC school year 2021-2022!

We are your U of D School Leaders, and we are ecstatic about it! We, along with our Mighty Eagle Educators, are equipped to deliver an engaging, challenging elementary program for your child(ren). We believe you will find ours to be a consistent, quality program that speaks to our strong academic and spiritual reputation for sound curriculum, knowledgeable and caring staff. We are not novices to the field of Education and have excellent, rich histories of being caring, strong educational leaders. We believe in the vision of U of D and look forward to instructing your scholar all the way through 12th grade. You will find that we are forever seeking upgraded methods for delivering instruction and operating in a manner that meets the ever-changing needs of 21st century learners. These are the most important years of your child's growth and development. Through the use of proven effective instructional practices, we continue the process of equipping and molding your scholar to live out the dynamic dream God has planned for their lives. We understand the task God has entrusted into our capable hands, and we stand unified and ready to operate under His anointing and Holy Spirit. Join us as we work together to build a foundation that will last your child a lifetime.

With sincere gratitude,

Sis. Sherrye Vaden, Director of Education

Sis. Shunta Hunter, Children's College Director

Deacon David Bowens, Administrator

Vision Statement

“Inspiring dreamers to excellence and enlightenment through a holistic and Christ-centered approach to education.”

Scholar Declaration

“Dreamers” – that’s what we are -- for God has plans for our lives!!

Do You Believe It? Will You Achieve It?

We are a team of believers in Jesus Christ and with God – all things are possible.

Since our attitudes determine our altitudes, our minds are renewed with joy,
our hearts are open to new possibilities, our work ethics represent effort and strength.

With great unity, we can and we will overcome great challenges together.

As scholars, we show the utmost respect for our teachers, administrators, and peers.

Our speech is kind! Our actions are Christ-like. Our conduct reflects our knowledge of the Word of God. The University of Dreams at IBOC “Mighty Eagles” represent Faith, Leadership, Etiquette, Character, Service, and this is done all for God’s glory!

School Colors

Royal Blue, Gold, Gray

School Mascot

F.L.E.C.S. Mighty Eagle!

School Hours

Instructional Day Children’s College	8:00am – 3:00pm
Instructional Day Leadership Arts Academy	8:00am – 3:00pm
Breakfast in the Classroom	7:50am
Morning Announcements	8:15am
Office Hours	7:00am – 4:00pm
Tardy Bell	8:15am
Scholar Drop Off Start Time	7:00am

Academic & Christian Curriculum

The University of Dreams Leadership and Arts Academy is setting higher standards for scholar academic achievement and organization of learning by following TEKS (Texas Essential Knowledge and Skills). Our 1st-6th Grade teachers are participating in job-embedded training sessions with our Directors regarding integrating ABeka and the state TEKS/Scholar Expectations for all core content: ELAR/Reading, Writing, Mathematics, Science and Social Studies. This is a new and exciting teaching experience that they are committed to following. Daily learning objectives for each content area, demonstrations of scholar learning, delivering rigorous instruction in the classroom, instructional strategies, higher order thinking questions, scholar engagement strategies and creation of a classroom climate and culture conducive to higher learning standards is integrated into our classroom learning. Our resources are ABeka, Open Court Reading, I-Station reading, math and teacher toolbox activities, Everyday Math, Florida Center for Reading Research and more. To enrich our instructional program, we have a full-time S.T.E.A.M. teacher who implements hands-on activities for scholars.

Christian Curriculum

Historically, we have chosen to utilize the ABeka Curriculum that contains day-by-day lesson plans for an entire year. Thousands of Christian schools around the world successfully use the ABeka Curriculum, which is based on the Word of God.

Character Training in the Christian School is one of the supreme goals of Christian Education. God says, "Train up a child in the way he should go: and when he is old, he will not depart from it" (Proverbs 22:6). Children must be faithfully trained, which means to model and demonstrate faith, leadership, etiquette, character and service. Excellence in training youth include life lessons grounded in the Word of God, not merely a "character lesson" taught once a day or once a week. We provide orderly, organized classrooms where showing forth effort and strength are celebrated – staying the course through difficulties is the accepted standard.

Our goal is to train up scholars to:

1. Respect authority figures at home, school, community and world
2. Pay attention in class to absorb the taught curriculum
3. Obey willingly instructions from school leaders, classroom teachers, etc
4. Apply themselves to the task at hand; we reward effort and strength
5. Learn classroom/ school wide rules and easily apply them to situations
6. Do their best at all times; God has given us all the potential to soar



7. Learn to work hard and think critically; Asking questions is welcomed

8. Develop habits of orderliness, integrity, accomplishment, cooperation, consideration, perseverance, self-control, attentiveness, fairness, confidence, responsibility, effort, steadfastness, endurance, helpfulness, neatness, patience, good judgement and respect.

Admissions Policy

Admission to the University of Dreams Leadership and Arts Academy, 1st thru 6th Grades, is open to any young person regardless of race, color, or national and ethnic origin. The basic requirements for admissions is a mutual consent by scholar and parent to conform the Christian standards set forth in this handbook, in order for this school to provide an atmosphere that is safe and conducive to learning. It is our hope that this school offers the type of education and learning environment you desire for your child.

Acceptance ~ No enrollment can be completed until all documentation required has been completed in full and submitted along with appropriate fees.

Re-enrollment ~ Scholars who are presently enrolled in the school are given first priority to re-enroll for the following school year. Re-enrollment must be done each year. Current scholars are held to the same admissions standards stated above and eligibility will be evaluated each year.

Attendance

Absences: Regular and punctual attendance is essential for the optimum growth and development of scholars. The Texas State Compulsory School attendance law supports this claim. We must work together to minimize absenteeism and tardiness. Scholars who are absent must provide a written explanation **within 3 days** of return, so that work can be made up and the excused absence can be recorded. If a scholar knows s/he will be absent for an extended period time, her/his parents may opt to make arrangements with the teacher to have work sent home, so as to keep abreast with the class. For absences, scholars are given one make-up day for each school day missed. How much make-up work is required is left to the discretion of each teacher.

Arriving Late: Due to COVID-19 regulations and procedures, parents visiting the building will be limited and planned, unless there is an emergency. Upon arrival, staff members conduct scholar temperature checks in the parking lot drop-off point. Scholars are allowed to enter the U of D building at 7:00am. School starts daily at 8:00am with a Tardy Bell at 8:15am. **Any scholars arriving after 8:15am must see the receptionist for a Tardy Card.**

Leaving School Early: Scholars leaving early must check out through the receptionist office. If a parent knows ahead of time that the scholar will be leaving early, the scholar is to bring a note to his teacher at least one day prior. The receptionist will call the child out of class when the parent arrives. **Scholars returning from a medical appointment must bring a note from the doctor/dentist to the Director's office when they return to school.**

Excessive Absenteeism & Tardiness: Excessive negative attendance during the school year may place a scholar's promotion in jeopardy. Cases are dealt with on an individual basis by the Directors in charge.

Birthdays

- Due to COVID-19, the only outside foods allowed inside the building are those pre-packaged from grocery stores – no foods from a deli, no foods from a bakery and not homemade, etc. An example of birthday snacks allowed would be: Little Debbie snack cakes, Oatmeal cakes (individually-wrapped), etc. No outside sugary drinks of any kind are allowed. We appreciate your understanding. U of D is committed to mitigating the spread of COVID-19/Delta Variant.

Chapel

Chapel Worship Service is held every "Wonderful Wednesday" in our school sanctuary from 8:30 a.m. until 9:00 a.m. Parents will be allowed in the building for Chapel Services and you must comply with U of Ds established COVID-19 Policies and Procedures. We are excited that our scholars will continue to teach biblical lessons with their help of their awesome teachers. WE F.L.E.C.S! That is, we demonstrate Faith, Leadership, Etiquette, Character and Service. Your children enjoy singing praise songs, learning about Jesus and exhibiting Christian character, conversation and conduct.

Child Abuse & Neglect

The teachers and staff of the Leadership and Arts Academy receive annual training to recognize the signs and symptoms of abuse and neglect. In Texas, anyone who suspects that a child is being abused or neglected has a legal obligation to report it. Professional reporters are required to report allegations within 48 hours of first suspecting abuse or neglect. By law, professionals may not delegate the duty of reporting abuse or neglect to another person or entity or rely on another person or entity to make the report.

How do you report abuse or neglect?

In Texas, you have two ways to report child abuse or neglect.

- 1-800-252-5400 www.txabusehotline.org

Clinic Needs

If a scholar becomes ill or injured, he/she will be sent to the clinic to visit with the Health Asst.

If after observation, the illness or injury appears to warrant contact of a parent, reasonable efforts will be made to contact parents. Parents will be asked to pick up their child at that time by the Director(s), if needed.

Scholars are not to bring medicine(s) to school unless a doctor prescribes the medication.

The school health assistant and/or Director(s) can administer physician prescribed medicine when it is in the original bottle and labeled correctly with the names of the physician and the scholar.

All parents should bring scholar medications to the school upon arrival and complete the appropriate documentation form.

If a scholar experiences a serious illness or injury of an emergency nature and parents or alternate sources of contact can't be reached, the child will be taken to the hospital for treatment. This action in no way implies that the personnel or school assumes financial responsibility for the illness/injury. There are some scholars who have special health conditions. The Directors and health assistant should be advised of those scholars who require immediate or special attention for conditions such as asthma, heart conditions, diabetes, epilepsy or any other physical condition. It is imperative that these scholars have an up-to-date and accurate enrollment form on file at all times.

Daily Confession

This is the Word of God, This is my Word from God
Obedience to this Word is the only weapon that I have
If I read this Word and do exactly as it says
According to the Book of Joshua, Chapter Number One
I will prosper, I will prosper in every area of my life
I can be what this Word says I can be, I can do what this Word says I can do
Thank You, Father – Thank You, Father, For revealing Your Word to me today

Dress/Respect Code for Parents

We ask that all parents help our school system model respect and dignity to all our scholars. It is important that your attire reflects grace, dignity and modesty whether you are dropping off or picking up your scholar(s). We appreciate your adherence to this policy as you assist us in raising your kings and queens. We know you may be in a hurry but we ask that all parents be sure to be adequately dressed when dropping off scholars in the mornings and picking up scholars in the afternoon.

Please, we ask that parents **NOT wear** the following into the building:

Revealing clothing such as sheer blouses that reveal underwear, no tight shapewear leggings, no spaghetti straps, no daisy duke shorts, no pajama tops, no pajama bottoms, and no t-shirts deemed as underwear or sagging pants/shorts that reveal your underwear.

Dress Code for Scholars

The University of Dreams at IBOC scholar dress code is established to instill pride, uniformity, discipline and respect for themselves and their peers. Uniforms are to be worn Monday-Friday. **All uniform shirts, sweaters and blazers can be purchased at Levine's Dept. Store, 2550 W. Redbird Lane, Dallas, TX.**


Here's our shirt line-up for the 2021-2022 school year. (1st – 6th Grade)

Monday – Gold polo

Tuesday – Royal Blue polo

Wednesday – Chapel Attire (or White polo)

Thursday – Black polo

Friday – “My  Belongs To the Blue & Gold tshirt” (Purchase for \$5 at the receptionist area)

The following dress code guidelines also apply.

- All shirts must be tucked in, unless otherwise stated. No undershirts worn as school wear.
- Earrings may be worn by female scholars only; No male scholar, for any reason, is allowed to wear earrings to school.
- Uniform dresses and skirts may not be shorter than fingertip length above the knees
- Shoes must fully cover and protect the toes and the heel of the feet (no slides, flip flops or crocs-style) to keep all scholars safe in the school building.
- Slacks and Pants Only (No Shorts, Please)

SHOES – STYLE	
<ul style="list-style-type: none"> • rubber soles • sneakers are acceptable • dress shoes, when applicable • other closed-toe and closed-heel shoes • no crocs-style footwear, no slippers, no house shoes, no sandals 	

Scholars who continuously or purposely violate the dress code will be given a Dress Code form for parents to sign and return to the school.

SLACKS and PANTS ONLY NO SHORTS, PLEASE (Girls and Boys)	<ul style="list-style-type: none"> • full length • fastened at the waist • belt must be worn with pants that have belt loops
SKIRTS, JUMPERS (Girls)	<ul style="list-style-type: none"> • knee-length or longer
Acceptable Materials	Colors for Pants Slacks, Jumpers
<ul style="list-style-type: none"> • cotton • polyester • linen • twill • corduroy • canvas 	<ul style="list-style-type: none"> • solid khaki • solid navy • solid black
SHIRTS, BLOUSES-STYLE	Color for Shirts, Blouses
<ul style="list-style-type: none"> • long or short sleeves • polo-style • tucked into pants or skirt 	<ul style="list-style-type: none"> • royal blue • gold • white • black

JACKETS, SWEATERS	JACKETS, SWEATERS (School-Approved Color Schemes)
<ul style="list-style-type: none"> • If worn, must be over a school-approved logo shirt • If worn, must not include any logos, other than U of D or IBOC • Logos are not required on Jackets, Sweaters but must be school –approved color schemes • This includes lightweight, classroom use jackets and sweaters • Winter Outerwear to include Jackets and Coats does NOT need a school logo. 	<ul style="list-style-type: none"> • solid blue (royal) • solid black • solid gray • solid gold

Early Scholar Departures from School

When possible, we ask that all scholar dental and medical appointments be made on non-school days or after the school day ends at 3:00pm. If there's a need for early departure, notify the Directors. A valid picture identification will be requested prior to a child's release – if it's the adult's first-time picking up the scholar.

Elevator Usage

Scholars must have a statement from a doctor or note from a parent explaining an adequate reason to use the elevator. Elevator use is always available to scholars when accompanied by a school employee.

Emergency Contact(s)

It may become necessary for the school to contact you regarding your child. It is very important that we have the correct phone number and address for you and your child. Please keep the school posted of any changes that may occur in your contact information.

Emergency Operations

We train our faculty and staff on our campus Emergency Operations regarding evacuation processes, obstructed and unobstructed fire drills, shelter in place drills, lockdown drills, and severe weather/tornado drills (duck and cover). We ensure our scholars safety and security.

Faculty/Staff

All members of the University of Dreams at IBOC faculty and staff are committed to nurturing and developing each scholar's spiritual, academic, and emotional needs. We believe that traditional subject matter is best taught to children with consistent Biblical truth and in a loving, disciplined environment. U of D hires loving, dedicated, Spirit-filled Christian teachers who are passionate lifelong learners and fully committed to helping your scholar meet their God-given potential.

Fees

Additional fees can include uniforms, field trips, class activities, school pictures, etc.

Field Trips / Experiences

The planning of all field trips/ experiences (on and off campus) will take all health and safety precautions into consideration for scholars and staff in attendance. We are committed to controlling and reducing the transmission of COVID-19 and the variants associated with it.

Financial Responsibility of Parents

All tuition payments are made online for Leadership and Arts Academy scholars to universityofdreams.org. **If paying monthly or bi-monthly, any full or partial fee must be paid by the 15th of each month. If tuition is not paid, the scholar will not be allowed to return to school until unpaid tuition is paid in full.**

Withdrawal of a Scholar from School

When a scholar withdraws from school whether at the request of the parent or school, the parent's financial responsibility includes that whole month. **The scholar's attendance for any part of the month is considered the same as the entire month.**

When a scholar withdraws and balance is zero, the school will provide or sent records only then to the receiving school (when requested), not the parent (unless otherwise agreed upon). Monies owed at the end of the school year and not paid will result in scholar records being held and not released; as well as placing the scholar's next year's enrollment on permanent hold, until payments are received in full.

Grading Policy

Report Cards are issued each nine weeks to show scholar progress. Our Grading Weights are:

<u>Grades 1st thru 6th</u>	
Class Work/Homework	50%
Test/Quizzes	20%
Projects	20%
Nine Weeks Test	10%

1st – 6th Grade parents can access their child's grades, attendance, and assignments through the PowerSchool App.

Medical Forms ~ Parents are asked to anticipate any medical forms and, if possible, have them completed by the start of the school.

Medical Release Form ~ So that a scholar may be medically treated in an emergency situation when away from the school, or when the parent is otherwise not present, parents are required to submit an annual Emergency and Field Trip Permission Form.

Health Concerns ~ If your child has specific health concerns any relative information must be identified on the emergency form as well as provide specific measures to follow in the event an incident occurs. **Parents are encouraged to discuss any specific needs personally with the Directors. Any scholar with a major communicable disease, for which immunization is required by law or is available, shall be temporarily excluded from school while ill and during periods of healing.**

The Directors reserve the right to make all final decisions necessary to enforce its major communicable disease policy and to control the spread of such diseases within the school.

No child will be admitted to school on any day if vaccinations aren't up-to-date. If a child has not received the vaccine by the appropriate time, the parent will be notified, and the scholar will not be permitted to attend school until he has received the vaccination.

ACUTE ILLNESSES OR ACCIDENTS:

Parents should NOT send their scholar to school if they are:

- Vomiting or have diarrhea
- Have a temperature of 100 degrees or above
- Is suspected to have a minor contagious condition, such as, impetigo, ringworm, pinkeye, flu, etc.
- Not sufficiently recovered from an illness

If a child becomes acutely ill at school, parents will be notified to pick up their scholar from school. If parents cannot be reached, those individuals identified on the emergency medical data sheet will be contacted. Messages are left on voice mails as needed also, so please check your personal answering machines during the day. Please make sure that all cell phones and work numbers are listed on your Emergency Medical Data Sheet. If there is ever an incident when the scholar needs ambulance transportation, this will be requested by the Fire Department.

A scholar who has a temperature of 100 degrees or above is considered too ill to attend class and the parent will be notified. He/she will be allowed to stay in the office until they are picked up.

However, due to lack of facilities to care for a large number of scholars, we ask that the child stay for as short a time as possible.

Any sick child can return to school when 24 hours free of ill symptoms. A child will, occasionally, sustain injury, which possibly may continue to manifest symptoms after the school day. When this is noted, a call may be placed to the parent to let them know to continue to observe the child at home.

MEDICATIONS

All medications, prescription or over-the-counter drugs, may be administered only if the medication is in its original container and the office has a written request from the parent. **You will need to complete the authorization form for administrating of medication. If the scholar will be on medication longer than 10-day period, we must also have a statement from the doctor to keep in the school files.** The prescription medication container must have this complete data: Name of scholar, Name of doctor, Medication name and number, Instructions for administering. This policy is based upon state law and requires your cooperation for compliance. Please do not send the medication in an unlabeled plastic bag. Your child needs the required medication, and in order for them to receive it, it must be labeled as specified. When you purchase your medication at the pharmacy, request an additional container, and then send the medication that will be required for the school period in the labeled container. Scholars are not permitted to keep medications at school. If there are exceptions to this, it must be discussed with the administrator.

VISION AND HEARING SCREENING

State law requires that vision and hearing screening be conducted for 1st, 3rd and 6th Grade all new scholars. This must be done within the first semester of enrollment. This year's screenings begin Fall Semester 2021-2022.

Homework

Homework is a teacher-planned learning activity, which takes place largely outside of the scholars' regular school hours. It should reinforce classroom learning and expand on a scholars' school experience. Homework is considered an important part of the instructional program. Parents are encouraged to set aside a regular time each evening to discuss any work their child may have brought home from school and to talk with their child about the day's events. **U of D Homework is aligned with current skills and lessons of the classroom. It is to provide support and practice for previously taught skills and lessons.** When scholars are absent, parents may request that homework be sent with a sibling or relative. Requests for homework assignments should be made in the morning. Parents are asked to make requests early in the school day, so that time may allow for materials to be organized and sent home. **Scholars are expected to complete a Thanksgiving and Christmas break work packet. These are designed to help our scholars working on current foundational core areas (reading, writing, math, science and social studies) to remain academically strong.**

Scholar homework packets are distributed as follows: ☺

Children's College: HW Packets Due Every Friday 8:00am
Leadership and Arts Academy: HW Packets Due Next Day 8:00am



Important Message From FLECS

Hello, U of D Parents.

We are humbly asking that you **not** allow siblings or relatives to complete your Infant through 6th Grade Scholar Homework. It is vital that we see scholar progress.

We appreciate you,
U of D School Leaders

Lockers

1st – 6th Grade scholars have been assigned and provided lockers by the school. Scholars are not to share lockers or change lockers without prior permission from school personnel. At no time will a combination lock or lock of any kind be placed on a locker. At the end of the year, scholars must clean out their lockers. Primarily for safety, security and aesthetic reasons – all textbooks, school supplies and backpacks must be kept in lockers when not in use and are not to be stored in hallways.

Lost and Found

The University of Dreams school system cannot assume responsibility for scholar loss of property. Proper marking of personal property (e.g. coats, jackets, sweaters, lunch boxes, etc.) can reduce losses. Please do not allow scholars to bring personal electronic devices (e.g. phones, tablets) unless it is for an academic reason – planned and established by the teacher.

Lunch & Snack (pm)

Lunch and pm snacks costs are included in the monthly tuition. Upon request, a menu can be sent home in your scholar's folder. Please visit www.universityofdreams.org to view, download and/or print our monthly lunch menu for your convenience.

Parent Conferences

Parent-Teacher conferences are encouraged. **Due to COVID-19, parents will be notified regarding how parent-teacher conferences will be conducted.** There are two scheduled parent conferences during the school year. If the teacher feels an additional conference(s) is necessary, the school will contact the parent. If for any reason a parent wishes a conference with the teacher, the parent should contact the Directors for coordination with the teacher.

Teachers are not allowed to be interrupted during class instructional time for parent conferences.

When parents have concerns or issues, they are encouraged to discuss those matters with the classroom teacher, if at all possible, first. If the situation is not resolved, parents are encouraged to address the matter with Directors. Teachers, administrators, and parents share common goals for creating the best learning experiences for scholars.

Personal Items

Scholars should not bring cell phones, toys, trading cards, athletic items, electronic equipment, or any non-essential personal item onto school property unless authorized by a staff member for a special school project or assignment. University of Dreams at IBOC is not responsible for lost or stolen items.

Projects / Work Products

There is always fun on the horizon when a U of D scholar-family project comes home. Responsible adults at home are asked to help scholars plan their projects from beginning to end – materials and the critical thinking needed for a successful project. It's always a blessing to teach our scholars the art of starting and completing a task with excellence. Thanks, Mighty Eagle Parents!

Report Cards

Report cards are issued to scholars every nine weeks. 1st thru 6th Grade Parents, you will be able to check PowerSchool weekly for the latest up-to-date grades and assignments on your amazing scholar.

Teacher Trainings

University of Dreams at IBOC is committed to ongoing professional development sessions for teachers.

School Closings (Weather Related)

The Pastor, Facility Manager, & Directors will make a determination as to whether or not school is closed for the day or on a delayed start schedule due to inclement weather. By 5:30am, you may view local TV stations as they will offer info regarding our school system plans. As a rule, University of Dreams at IBOC follows the Dallas Independent School District closing decisions. Information is disseminated via Channel 8 -WFAA, School Reach Communication, and the school website www.universityofdreams.org website for weather-related closings.

School Property

Scholars are expected to be responsible for all textbooks, library books, desks, and school property issued to them. Parents are expected to pay for property that is lost or damaged due to scholar misconduct or lack of responsibility with school property.

School wide Rules “Significant Six”

1. Dreamers follow directions the first time given by an adult in our school.
2. Dreamers use polite language at all times – no profane language.
3. Dreamers think about consequences before speaking or acting.
4. Dreamers show respect for everyone and their personal property.
5. Dreamers do not hinder scholars from learning or prevent teachers from instructing.
6. Dreamers keep mouths, hands, feet, objects and disrespectful remarks to themselves.

Scholar Behavior Management

Leadership & Arts Academy believes that managing scholar behavior is a constructive element to the educating process. Its aim is to allow scholars to grow in a manner that does not infringe upon the rights of other persons. Our Directors works closely with our teachers to ensure that each child is equipped to safely reach his/her full potential without any obstructions. **No scholar will receive physical punishment of any kind.**

The Leadership & Arts Academy will provide an orderly, organized classroom where working hard and appropriate behavior are the accepted standard. **Therefore, if the administration deems it necessary, a child may be suspended from school for threatening the positive learning environment we are aiming to create.** We will encourage self-esteem, self-control, and self-direction by:

1. Reminding scholars of our behavior expectations daily
2. Redirecting negative behavior using positive statements
3. Using brief, supervised separation from the group

We Will:

- Never use or consider corporal punishment as an acceptable form of discipline under any circumstances
- Never humiliate, ridicule, reject any child
- Never pinch, shake, bite or hit any child with an instrument of any kind
- Never place any child in a locked dark room, bathroom or closet
- Never withhold food as a means of discipline

**Parents may reference the Texas Educator Code of Ethics .

Biblical Guideline for Scholar Management

- Respect authority, Be an example, Seek excellence, Be honest, Practice clean speech & Reflect Jesus

Scholar Folders

All scholars are given a Scholar Folder in order to help with organizational skills. Please work with your child to help keep them informed of timelines for projects, assignments, and school events. **If a scholar needs a 2nd folder or more, there will be a \$1.00 cost associated. Information generated from the teachers and administrators (i.e. flyers, parents' information, homework, projects, progress reports, report cards, scholar classwork, etc.) will be placed in their folder. Our goal is to remain in constant positive communication with all our Mighty Eagle parents. However, it is the parent's/guardian's responsibility to check your child's "Weekly Folder" for important information.

Tardy Policy

The University of Dreams Leadership and Arts Academy consistently works to establish a more efficient and accountable tardy policy for our parents and scholars. School will begin instruction at 8:00 a.m. SCHOLARS ARE TARDY AT 8:15AM and are expected to be in class ready for instruction at that time. The Administration will always be sympathetic to any valid extenuating circumstances that may **cause any excused tardiness, however scholars and parents must remain accountable. *Let all things be done decently and in order. I Corinthians 14:40.***

Telephone Usage

Telephones in the building are for school business only. Scholars are allowed to use a school telephone only in limited circumstances and are required to obtain permission from teachers and/or office staff prior to using the phone. Messages will not be delivered to scholars until lunch time, unless it is an emergency.

Visitors

Due to COVID-19, parents are allowed in the school building, but will be limited and planned in advance; with the exception of school delivery personnel and parent emergencies.

Volunteers

Due to COVID-19, no volunteers are allowed in U of D.

COVID-19 Virus & Delta Variant Health & Safety Protocol / Procedures

2021- 2022 School Year

OVERVIEW

Our overall goal is to protect the health and safety of all individuals (on the campuses of Inspiring Body of Christ Church and University of Dreams at IBOC) from the threat of the COVID-19 virus and Delta Variant. We believe we are healed, according to 1st Peter 2:24 and Isaiah 53:4-5. We also believe that we are blessed in this world with physicians and other health organizations that guide us in making sound decisions for our church employees, church members, U of D faculty, staff, scholars and parents.

IBOC PARTNERSHIP WITH MCI DIAGNOSTICS

IBOC Church is blessed to be in partnership with MCI Diagnostics, located at 9728 Greenville Avenue, Dallas, Texas. Glory to God!

IBOC Church Is:

- An Official COVID-19 Testing Center and **CLIA**-Certified Laboratory (Clinical Laboratory Improvement Amendments) located at 7701 South Westmoreland Road, Dallas, Texas.
- An Official COVID-19 Vaccine Center and **CLIA**-Certified Laboratory (Clinical Laboratory Improvement Amendments) located at 7701 South Westmoreland Road, Dallas, Texas.
 - We offer the Moderna, Pfizer and Johnson & Johnson vaccines for our employees, their families, U of D Parents and our Community as a whole.

IBOC CHURCH STATEMENT ABOUT COVID-19 VACCINES

"IBOC Church believes the COVID-19 Virus, Delta Variant and the like are a threat to public health and safety of our homes, community, city, state, nation and world. Therefore, we believe all employees should be vaccinated against the COVID-19 Virus. IBOC Church believes receiving the COVID-19 Vaccine (and any boosters recommended by the CDC, WHO, etc) is vital and considered sound scientific and medical advice. We view receiving the Vaccine as caring for humanity, a public duty AND an answer to prayer, rather than a political issue."

U of D Scholars or Employees who test positive for COVID-19:

- **Scholars** who are exhibiting symptoms of COVID-19 are sent home from school immediately the same day symptoms appear. *It is a parent's choice to schedule and undergo COVID testing for their U of D scholar, at a location of their choosing.* However, if a positive result or presumptive positive result occurs, the scholar must quarantine a minimum of 10 days. If the scholar does not take a COVID test but is showing symptoms of COVID-19, the scholar must still quarantine for a minimum 10 days.
- Based on this information, a scholar, classroom(s) of scholars **or** entire school may be required to quarantine for a minimum of 10 days. The **final decision** is in the hands of the School Directors who will consult proper authorities to aid in this decision. In the event scholars are asked to quarantine after an exposure, their education can continue at home with Virtual Learning or Work Packets for the duration of the quarantine period.
- **Employees** exhibiting symptoms of COVID-19 will be immediately sent to the IBOC/MCI Covid-19 Laboratory, located at the IBOC Chapel 7701 South Westmoreland Road Dallas, Texas; **or** if needed the MCI Diagnostics Lab located at 9728 Greenville Avenue, Dallas, Texas.
- **Employees** will NOT return to the U of D building until their quarantine period is done **and** they receive a negative test result.

U of D at IBOC will employ the following school-wide safety measures:

- Require face masks be worn by all Employees and Scholars 2 years old and older.
- Disinfecting surfaces every hour; deep cleaning nightly.
- No sharing of supplies between scholars
- "No contact" outside activities between scholars
- Hand sanitizer stations in all common areas and outside of classrooms
- Staggered schedules and avoiding congregating in hallways
- Post health/safety social distancing signage and affix floor decals
- Regular hand-washing procedures for all adults and scholars
- Ongoing mandatory training for faculty/staff - COVID-19 preventive strategies
- Weekly training/Daily announcements for scholars on proper hygiene practices
- Breakfast served in individual classrooms at 7:50am.
- Lunch will be served in the Mighty Eagle Café observing all social distancing practices. Infants will dine in their classrooms.

U of D Campus Mitigation Strategy for COVID-19 will include:

- U of D at IBOC Employees, though fully vaccinated, will be subjected to COVID-19 Nasal Swab Testing, periodically.
- Hand sanitizing stations will be located in common areas and classroom hallways.
- All Scholars are screened daily upon Parent Drop-off (with a hand-held temperature device) while the scholar is still in the car, prior to campus admittance and again (mid-day) during the school day.
- All Employees are screened multiple times per day using our Clock-In/Clock Out Infrared Temperature Gauge.
- All Employees, Parents, Scholars (2 years old and older) and Visitors will be required to wear face masks and/or face shields at all times on campus.
- Limited and planned parent visits (e.g. Chapel service) allowed on the campus, along with essential business transactions, such as delivery of food supplies and other necessary office/school materials.
- Employees immediately contacting their immediate supervisor/manager if they are exhibiting **ANY COVID-19 symptoms such as:** fever \geq 100 degrees, shortness of breath, loss of smell or taste, cough, chills/repeated shaking, abnormal sore throat, abnormal headache, diarrhea, fatigue or muscle aches.
- Having the IBOC/MCI Diagnostics COVID-19 Testing Center & Laboratory available for Nasal Swab Testing Sunday through Saturday for Employees, Parents and Community.
- Hosting consistent IBOC/MCI Diagnostics Vaccine Clinic Events for Employees, Parents and Community.
- Prohibiting employees, parents, scholars who have a **lab-confirmed positive case** of COVID-19 **in their home** to enter the building until they (the person in the home and the employee, parent or scholar) all have a negative COVID-19 test result.
- Highly encouraging employees, parents and scholars who have knowingly been in **close contact** with a lab-confirmed person with a positive case to not enter the building and only return until a negative COVID-19 test result is produced.

- Delivery personnel and limited/planned Parent visits will include temperature screenings prior to campus admittance.

U of D at IBOC will require PARENTS to adhere to the following measures:

1. Parents **must NOT send scholars** to school if **any** of the following apply:

- Showing any COVID-19 symptoms (fever ≥ 100 degrees), shortness of breath, loss of smell or taste, cough, chills/repeated shaking, abnormal sore throat, abnormal headache, diarrhea, fatigue or muscle aches)
- Having a lab-confirmed positive case of COVID-19 **in their home**.
- Having been in **close contact** with a lab-confirmed person with a positive case.

2. If **any** of the above symptoms are known, Parents should immediately:

- Report these conditions to U of D School Leaders **AND** understand their scholar will remain off campus until their 10-day quarantine/incubation period has passed.
- Expect the scholar to receive online instruction **or** work packets (whichever is most appropriate) until their health conditions for campus re-entry are met.

Important Reminder:

*Any potential health issues, city or state mandates **may** cause scholars to move from the On-Campus Learning experience to the Mighty Eagle Virtual Learning model for a period of time on an "as needed" basis.*

University of Dreams at IBOC Leadership and Arts Academy

"The School That Faith Built"

7710 S. Westmoreland Rd

Dallas, Texas 75237

Phone: (972) 572-4262 Fax: (972) 709-3888

Pastor Rickie G. Rush, Founder & Visionary

Sis. Sherrye Vaden, Director of Education

Sis. Shunta Hunter, Children's College Director

Deacon David Bowens, Administrator

Parent/Scholar Handbook 2021-2022

***A hard-copy of this signature page will be sent home with your scholar.**

****Please Sign and Return to the Homeroom Teacher as soon as possible.**

I have read and understand the guidelines, policies, and procedures provided in the Parent/Scholar Handbook of University of Dreams at IBOC. I agree to adhere to all policies and procedures stated in this Parent/Scholar Handbook. I have received a copy to keep at home, and I will refer to it as needed.

Scholar Name _____ Class/Section: _____

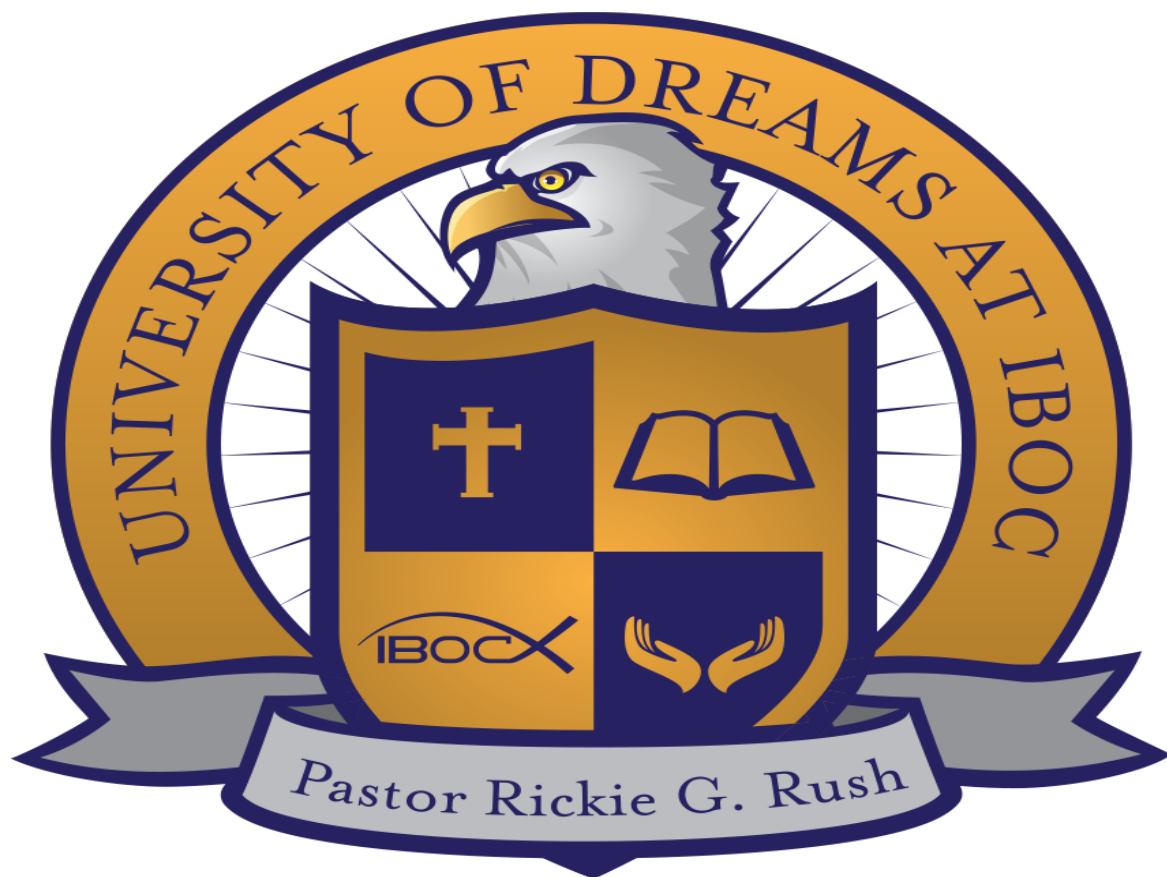
Homeroom Teacher Name: _____

Parent Printed Name: _____

Parent Signature _____ Date _____

Parent Email _____ Contact # (____) _____

LEADERSHIP · FAITH · SERVICE · ETIQUETTE · CHARACTER



THE SCHOOL THAT FAITH BUILT
